



OCCASIONAL GAME POLICY AND PROCEDURE

INTRODUCTION

The Karratha Basketball Association recognises the need for occasional "fill in" players to prevent forfeits, promote inclusivity, and enable more people to participate. The following details the steps for implementing this process.

POLICY

1. *Registering to Play as an Occasional Player*

Any games played without prior registration through the Single Game Registration link will result in a Forfeit to the team the Occasional Player is playing for.

2. *First Game*

The cost of the first game played as an Occasional player, will cover Basketball WA (BWA) Membership (insurance) fees and is set by BWA.

3. *Second and Third Game*

The cost of both the second and third is set to cost \$20 per game for seniors and \$15 per game for juniors.

Under the Occasional Game Policy, each individual player is permitted to participate in a maximum of three (3) games only, in one season.

4. *Additional Games*

Playing in additional games beyond the maximum three (3) game limit, will lead to a Forfeit to the team the player has played the subsequent games for, unless prior approval from the KBA has been sought.

If a player decides to register to play the remainder of the season, games played as an Occasional Player will NOT be refunded. Full season fees will apply.

5. *Finals*

Games played under the Occasional Game registration WILL be considered for finals eligibility if the player has subsequently registered for the full season. It is essential to inform the Operations Manager in writing at admin@karrathabasketball.com.au as soon as the full-season registration is completed and fees are paid in full, to ensure that these games are counted. As per [KBA By-Laws](#), Rule 9, to be eligible to participate in the final series of any competition conducted by the Karratha Basketball Association, players must have played in at least one third (1/3) of the number of fixture games to qualifying for final rounds.

6. *Statistics*

Occasional Players will NOT register any personal statistics.



PROCEDURE

1. To register to an Occasional Game, the participant is required to have an active Play HQ profile.
2. *FIRST GAME*: Participants must register for the Karratha Basketball Association season using the registration link provided by the Operations Manager, prior to playing their game.
3. *SECOND & THIRD GAMES*: Participants must register using a separate “Occasional Game Voucher” registration link per game provided by the Operations Manager, prior to playing their game.
4. The participant will require to be entered into the electronic scoresheet prior to the game or at half time (before play begins again), as a **FILL IN PLAYER**.

Relevant Links for 2026/27 Season

Single Game Voucher:

FIRST GAME (BWA Membership/Insurance only)

- Senior link: <https://www.playhq.com/basketball-wa/register/998983>
- Junior link: <https://www.playhq.com/basketball-wa/register/6734fe>

SECOND & THIRD GAMES:

- Senior link: <https://www.playhq.com/basketball-wa/register/9c8a45>
- Junior link: <https://www.playhq.com/basketball-wa/register/b62d88>

CHANGE HISTORY

To be reviewed annually

Revision	Revision Date	Revised By	Change Description
4	1 September 2026	Rebecca Cohen	Updated voucher links. Change Competition Manager to Operations Manager.
3	17 September 2025	Rebecca Cohen	Updated voucher links
2	20 November 2024	Rebecca Cohen	Updated policy point 1 – removal of forfeit for 8 or more players with an Occasional Game player
1	21 August 2024	Rebecca Cohen	Changed fees, updated links, added to Policy point 1.